



October 11, 2023

Vice Chair Julia Marsili called the meeting to order at 6:05 P.M. at the West Point Fire Station, 195 Spink Rd West Point, Ca 95255

PRESENT: Chair Steve Schoenthaler, Vice Chair Julia Marsili, Director John Hesketh, Chief Terry Miller, Assistant Chief Michael Downs, C.E.R.T. Representatives Sam and Kathy Hernandez, Chaplain Bruce Forrest, and Assistant Clerk Bronwynne Wolf

ABSENT: Director Tim Adams, Chaplain Carolyn Oliver, and Payroll Clerk Jill Jenkins

Public Comment: None to report.

Announcements from West Point Fire Protection District Partners:

Partner reports – Sam Hernandez of the CERT Team reported that there is a recurring issue with the directors' emails forwarding incorrectly. The board may need to login into their district emails directly.

Chaplain Bruce Forrest reported that no calls for service were made this month. Chaplain Carolyn Oliver will be covering for Bruce while he is away in Ecuador and Florida for the next two months.

Consent Agenda—The following items were motioned for approval by Chair Schoenthaler, seconded by Director Hesketh and passed with 3 votes.

Ayes: Chair Schoenthaler, Vice Chair Marsili, Director Hesketh

Absent: Director Adams

- a. Approve meeting minutes from September 20th, 2023
- b. Acknowledge receipt and review of financial statements for September 2023
- c. Approve monthly expenses for September 2023

New Business:

- a. **District correspondence/mail:** Assistant Clerk Wolf summarized an email received from Cathy Castillo's office regarding scheduling a presentation of the final audit report to take place during the November 8th Board Meeting.
- b. **Approve contract terms for Bill Fullerton:** Vice Chair Marsili motioned to table this item to the November 8th Board Meeting. Chair Schoenthaler seconded the motion. Motion to table item passed with 3 votes.

Ayes: Chair Schoenthaler, Vice Chair Marsili, Director Hesketh

Absent: Director Adams



- c. **Elect Board Chair:** Chair Schoenthaler motioned for Vice Chair Marsili to take over as Chair of the Board and Chair Schoenthaler will take over as Vice Chair. Director Hesketh seconded the motion. Motion passed with 3 votes.

Ayes: Vice Chair Schoenthaler, Chair Marsili, Director Hesketh

Absent: Director Adams

- d. **Approve amended resolution to adopt new meeting date/time:** Chair Marsili motioned to approve the amended resolution to permanently change the meeting date/time to the second Wednesday of each month. Director Hesketh seconded. Motion passed with 3 votes.

Ayes: Vice Chair Schoenthaler, Chair Marsili, Director Hesketh

Absent: Director Adams

Reports, Director, and Staff Comments:

Fire Chief Report/Announcements: Chief Miller reiterated the need for the board to complete the required Sexual Harassment and Ethics trainings which are available on the CSDA website. Chief Miller will resend the login information to each of the board members.

Chief Downs was out on a strike team at Happy Camp for 14 days and Chief Miller was recently assigned as a heavy equipment boss at Smith River for 10 days; both of which will provide revenue for the district.

Engine 316's maintenance of replacing the motor and pump should be completed and returned to the station soon.

Chief Downs reported that the local strike team that accompanied him to Happy Camp were the shining stars of the strike team division, setting examples of hard work and perseverance. They completed almost 3 miles of hose lay on some of the steepest terrain in the state within one night.

Chief Downs stated that there was a small vegetation fire by the transfer station in Wilseyville over the weekend. The West Point crew was first on scene and quickly knocked it down. The cause of the fire has been deemed suspicious.

**WEST POINT FIRE
PROTECTION DISTRICT**



**BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

Board member announcements: Chair Marsili has notified the county elections department of the current board vacancy and Assistant Clerk Wolf has posted the notice of vacancy around the community. The notice can also be found on the districts website at <https://westpointfire.org/Notice.htm> Any interested members of the community that are passionate about serving the community and protecting life and property, and wish to be considered as a candidate for this position; please write to Chief Terry Miller at tmiller@westpointfire.org or P.O. Box 315 West Point, Ca 95255. Please include your name and contact information.

Adjournment: 6:32 P.M.

Respectfully Submitted,

Bronwynne Wolf – Assistant Clerk