



May 8th, 2024

Chair Julia Marsili called the meeting to order at 6:00 P.M. at the West Point Fire Station, 195 Spink Rd West Point, Ca 95255

PRESENT: Chair Julia Marsili, Vice Chair Steve Schoenthaler, Director John Hesketh, Chief Terry Miller, Assistant Chief Michael Downs, Chaplains Oliver and Forrest, and Assistant Clerk Bronwynne Wolf.

ABSENT: Director Dorrie Klith and Payroll Clerk Jill Jenkins.

Public Comment:

- a. No public comment to report.

Announcements from West Point Fire Protection District Partners:

Partner reports – Nothing to report.

Consent Agenda—

1. The following items were motioned for approval by Vice Chair Schoenthaler, seconded by Director Hesketh and passed with 4 votes.
 - a. Approve regular meeting minutes from April 10th, 2024
 - b. Acknowledge receipt and review of financial statements for April 2024
 - c. Approve monthly expenses for April 2024

Old Business:

- a. Measure A Update: Downs, Information

Assistant Chief Downs provided an update regarding the Measure A Budget. The county has yet to provide any concrete numbers to the fire districts. In lieu, utilization of the 2021 information available from the California Department of GIS will be used as an estimate to crunch the numbers for the JPA. The intent remains to use 70% of funds for staffing compensation and 30% for facility improvements, as detailed in the previous month's minutes.

New Business:

- a. Hire Web Designer: Marsili, Action

Chair Marsili addressed concerns regarding the current state of the district's website and feels it is not representative of the current technology that is available, as well as the ongoing issues with emails not being received or forwarded. Chief Miller reached out to the designers of the El Dorado Hills Fire Protection website, due to the site's favorable design and the design company's



extensive experience with the policy compliance required of special districts. Additionally, this company will have the capability to move us to a .gov URL, which will likely become a requirement soon. They do fall under our procurement level in terms of cost, so there is no need to take it out to bid as the cost will essentially be the same. The setup is \$1,500 and monthly maintenance is \$150.00, which is only \$50 more per month than the current management fee.

Director Hesketh motioned to hire the new website designer. Chair Marsili seconded. Motion passed with 4 votes.

b. General District Election Resolution: Wolf, Action

Assistant Clerk Wolf presented the general election packet received from the county. Resolution 2023.03 details the district's desire to join Calaveras County's upcoming November General Election where Chair Marsili and Director Klith will be up for re-election. As long as the candidates remain unopposed, campaign statements are not required; should another individual file, then the district agrees to pay for the statements.

Vice Chair Schoenthaler motioned to approve Resolution 2023.03. Director Hesketh seconded. Motion passed with 4 votes.

c. 24/25 Budget Packet: Wolf, Information

Assistant Clerk Wolf presented the budget packet for the 2024/2025 fiscal year. Chair Marsili advised evaluating the need to increase our budget in multiple areas due to the cost of inflation. The final budget is expected to be voted on at the next board meeting in June.

d. Property Tax Refund: Miller, Action

Chief Miller was contacted by a local constituent for a property tax refund of \$259.00. This constituent was also overcharged the previous year.

Chair Marsili motioned to pay the refund. Vice Chair Schoenthaler seconded. Motion passed with 4 votes.

Reports, Director, and Staff Comments:

Fire Chief Report/Announcements: Chief Miller announced that two employees were lost to the fed's last month; one engineer and one firefighter. A new hire will be placed as an acting engineer, for now. Engine 313 had new tires put on, and utility 315 had two new tires placed on the front. As of now, all the equipment is up to date. BIT inspections will be coming up in January.

**WEST POINT FIRE
PROTECTION DISTRICT**



**BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

The ambulance, which was previously in use by the now dissolved West Point Fire C.E.R.T., was returned to the station and will be placed for sale in the paper. The two utility, old chief rigs, will be sold for parts.

The county building department has recently gone through some changes and has upped their fees for inspections. Chief Miller has been in discussion with the JPA about the possibility of setting up something of our own, where Chief Miller could become an inspector for the district which would not only save the district money but potentially provide revenue. An ordinance would have to be put into place so that the district could charge for such services.

Chief Miller brought up the need for certain board members to complete the necessary sexual harassment and ethics courses.

Board member announcements: none to report.

Adjournment: meeting was adjourned at 6:40 P.M.