

WEST POINT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, WEDNESDAY FEBRUARY 8, 2023  
MINUTES

6:00 P.M. West Point Station

Vice Chairperson Julia Marili called the meeting to order. Directors Marili and Tim Adams were present. Director Greg Pryor attended through Zoom. Directors Steve Schoenthaler and John Hesketh were absent. Also present were Chief Terry Miller, CERT Reps Sam and Kathy Hernandez, Chaplain Carolyn Oliver, Assoc. Liaison Tim Adams and Clerk Jill Jenkins.

Public Agencies Retirement Systems representative Rachel zoomed into the meeting and gave a presentation of the options they can offer to West Point Fire. She said this would be a 401A plan. Rachel left the meeting at 6:25 p.m.

THE MINUTES of the last meeting held on 1/18/23 were reviewed. Julia made the motion to adopt the minutes as written. Tim seconded the motion. The minutes were adopted with 3 votes.

BOARD MATTERS- Discussion took place regarding the meeting dates of the regular board meetings. Terry suggested changing the date from the 1<sup>st</sup> Wednesday to the 2<sup>nd</sup> Wednesday of each month. He said this will allow end of month billings to arrive in time to get paid and avoid late payment penalties. Tim made the motion to change the regular meetings to the 2<sup>nd</sup> Wednesday of each month. Greg seconded the motion. The meeting date was changed with 3 votes. Discussion took place regarding the District Chaplain's Standard Operation Procedures. Tim made the motion to adopt the SOP which were written by our current Chaplains Carolyn Oliver and Bruce Forrest. Greg seconded the motion. The Chaplain's Standard Operation Procedures were adopted with 3 votes. Resolution 2023.01 which is the district's acceptance of the county election results was presented and discussed. Greg made the motion to adopt Resolution 2023.01. Tim seconded the motion. The resolution was adopted with 3 votes and signed.

THE DISTRICT'S PAYABLES were presented in 2 transmittals: \$7883.13 for the regular bills, \$6998.01 for the Cal Card purchases and a transfer through the county of \$100.00 to Central Calaveras Fire District for an EMR training fee. Tim made the motion to pay all the payables as presented. Greg seconded the motion. The bills were paid with 3 votes.

THE CERT REPORT was presented in written format and is attached to these minutes.

THE WEBSITE REPORT- Sam reported there is a website phishing scam and he alerted everyone on the Board how to protect the district's website. Sam said he'd like to setup a camera at the next regular meeting to take updated photos for the website.

THE ASSOCIATION'S REPORT- Tim reported the Association is preparing for the awards dinner to be held on 3/4/23. He said they will be serving prime rib. He said the current balance in their account is \$34,390.17.

THE CHAPLAIN'S REPORT- Carolyn reported they didn't have calls in the past month.

NEW BUSINESS- Julia said she'd like to act on the PARS information and suggested the directors hold a special meeting to discuss the program. The directors set the special meeting for Thursday 2/23 at 6:00 p.m. Terry will put together some scenarios for investment.

THE CHIEF'S REPORT- Terry said there were 617 calls in 2022. He said there were 50 calls in January, 2023. Terry informed that all fire reimbursement payments have been received except the January 2023 task force. Terry said he's received requests for tax refunds from 3 property owners with contiguous parcels. Tim made the motion to reimburse the property owners for the special taxes already paid on their contiguous parcels. Greg seconded the motion. The directors voted 3-0 to pay the special tax of \$258.50 to the each of the 3 property owners. Terry reported he's teaching classes in Angels Camp and will donate the revenue to West Point Fire District.

BOARD MEMBERS REPORTS- none.

THE MEETING ADJOURNED at 7:05 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk

**Response:**

**MVA:**

**LZ:**

**Events:**

**Completed:**

**Scheduled:** Ham Cram @ Copper fire (Mar 18); @ West Point (Apr 15)

**FF Academy** – SCBA Confidence course

**EmComm practice net** – Using CERT repeater & simplex channel;  
possibly weekly, bi-monthly or monthly

**Personnel:**

5 Active Members; (2 EMR)

**Training:**

**Completed:** Emergency Communications for CERT – PT1

**Scheduled:** Emergency Communications for CERT – PT2

Medical Training 4<sup>th</sup> Tue of the month

**Equipment:**

2 – VHF/UHF base stations with battery backup and antenna

**Misc. Info:**

Monthly Calaveras County OES Operational Area Monthly Briefing Call;

Create policy for loaning CERT equipment to members

Add Chief Miller to El Dorado Account

**CERT Meetings:**

**Training** – Feb 15; @ 1800

**Training** – Mar 15; @ 1800

**Business Meeting** – Apr 19; @ 1800