



March 13, 2024

Director Tim Adams called the meeting to order at 6:00 P.M. at the West Point Fire Station, 195 Spink Rd West Point, Ca 95255

PRESENT: Director John Hesketh, Director Tim Adams, Director Dorrie Klith, Chief Terry Miller, Assistant Chief Michael Downs, C.E.R.T. Representative's Sam and Kathy Hernandez, and Assistant Clerk Bronwynne Wolf. Also present: Diane Bashline of CERT.

ABSENT: Chair Julia Marsili, Vice Chair Steve Schoenthaler, Chaplains Oliver and Forrest, and Payroll Clerk Jill Jenkins.

Public Comment:

- a. No public comment to report.

Announcements from West Point Fire Protection District Partners:

Partner reports – Sam Hernandez provided an update regarding bounce back issues with board emails and is currently looking into any resolutions.

As an addendum to the meeting: Chaplain Forrest reported that his Chaplain services were required once this month.

Consent Agenda—

1. The following items were motioned for approval by Director Hesketh, seconded by Director Klith and passed with 3 votes.
 - a. Approve regular meeting minutes from February 14th, 2024
 - b. Acknowledge receipt and review of financial statements for February 2024
 - c. Approve monthly expenses for February 2024

New Business:

- a. Discuss C.E.R.T.'s continuation: discussion ensued regarding the need to discontinue the district's financial obligations that currently support the West Point Fire C.E.R.T. Henceforth, C.E.R.T. will no longer be affiliated with the West Point Fire Protection District.

Director Hesketh motioned to approve the dissolution of the West Point Fire C.E.R.T. from the West Point Fire Protection District. Director Klith seconded the motion. Motion passed with 3 votes.

- b. Sale of old E315: Chief Miller put engine 315 up for auction with an asking price of \$5,000.00 and received one bid for \$3,000.00, which was accepted, along with



an agreement that the buyer will perform mechanical work worth up to the remaining \$2,000.00 for the fire district.

Reports, Director, and Staff Comments:

Fire Chief Report/Announcements: Chief Miller requested that the board discontinue the zoom portion of the board meetings as it is not utilized.

Director Klith motioned to approve the discontinuation of Zoom during the West Point Fire Protection's board meetings. Director Hesketh seconded the motion. Motion passed with 3 votes.

Chief Miller had been asked by Director Adams for updated quotes for propane prices. The district currently uses Campora which has a \$90 annual tank rental fee and is \$3.86 a gallon. Chief Miller compared prices with three different companies. Kamps Propane had the best price at \$2.34 per gallon and no charge for the tank setup or an annual tank rental fee.

Director Klith motioned to approve switching from Campora Propane to Kamps Propane. Director Adams seconded the motion. Motion passed with 3 votes.

Chief Miller presented the need for a finance committee to discuss and plan for the use of Measure A's funds. A proposal needs to be submitted to the county within thirty days of April 6th. Assistant Chief Downs has already begun a proposal for the use of Measure A's funds which will be presented at the next board meeting.

Board member announcements: Director Adams reminded the directors that if they have not already filed their Form 700 with the county, it needs to be submitted by April 1st. Also, a reminder for the directors to complete their Sexual Harassment and Ethics training, as required.

Adjournment: meeting was adjourned at 6:30 P.M.