



WEST POINT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, AUGUST 9th, 2023  
MINUTES

6:00 P.M. West Point Station

Chair Steve Schoenthaler called the meeting to order.

Directors Steve Schoenthaler, John Hesketh, Tim Adams and Julia Marsili were present. Director Greg Pryor was absent for the first half of the meeting, then called in from Rancho Murrieta. Also present were Chief Terry Miller, Assistant Chief Mike Downs, CERT Rep Sam Hernandez, Chaplain Bruce Forrest, and Assistant Clerk Bronwynne Wolf.

THE MINUTES from the 7/12/23 meeting were reviewed. Steve made the motion to adopt the minutes as written. John seconded the motion. The minutes were adopted with 4 votes.

CORRESPONDENCE for the month was presented. The Bank of Stockton account statement was reviewed.

NEW BUSINESS- The annual board inquiries from the auditor are in process.

OLD BUSINESS – Julia reminded the Directors about the required Ethics and Sexual Harassment Training which can be fulfilled through the California Special Districts Association (CSDA) website. This leadership management training is required every two years.

THE CERT REPORT was presented in written format and is attached with these minutes.

THE WEBSITE REPORT- Sam stated there has been a slight issue of authentication on emails that have been bouncing back due to ATT. He is working to resolve this issue. The current contract expires in November.

THE ASSOCIATION'S REPORT- Tim reported they have received \$50 in donations this month and the ending bank balance is \$25,948.71. The Association will be at the West Point Farmer's Market every Thursday selling raffle tickets for a gift card as well as shirts at Lumber Jack Day.



THE CHAPLAIN'S REPORT- Nothing to report this month.

THE MONTHLY PAYABLES were presented in 2 transmittals: \$4,969.27 for Cal Card purchases and \$18,431.48 for regular payables. Julia made the motion to pay the bills as presented. John seconded the motion. The bills were paid with 4 votes.

FIRE CHIEF'S REPORT- No apparatus or strategic planning meetings were held. Chief Miller stated a committee meeting needs to be scheduled and the directors need to complete his evaluation. Engine 316 should be back in service within the next two weeks. Over 3,000 signatures were collected to put Measure A on the ballot in March. Discussion occurred. A town hall meeting will be held to inform the community of what Measure A will fund. Assistant Chief Downs has been doing a lot of training with the firefighters and praised the abilities, professionalism and knowledge of our EMT's.

BOARD MEMBER'S COMMENTS- Julia would like to add reviewing and voting of the financials to the agenda henceforth and possibly elect a Treasurer. Steve asked Julia if she would consider taking on the responsibility of reviewing the financials, which she is open to discussing at the next meeting. Julia stated that if a 'closed session' is listed on the agenda, it must be done along with a brief description of what is to be discussed. Discussion occurred.

THE REGULAR MEETING ADJOURNED at 6:39 p.m.  
NO CLOSED SESSION WAS HELD

Respectfully Submitted,

Bronwynne Wolf – Assistant Clerk