

# WEST POINT FIRE PROTECTION DISTRICT



# BOARD OF DIRECTORS REGULAR MEETING AGENDA

**STEVE SCHOENTHALER**

CHAIR

**JULIA MARSILI**

VICE CHAIR

**GREG PRYOR**

DIRECTOR

**JOHN HESKETH**

DIRECTOR

**TIM ADAMS**

DIRECTOR & ASSOCIATION LIASON

**TERRY MILLER**

CHIEF

**MICHAEL DOWNS**

ASSISTANT CHIEF

**SAM & KATHY HERNANDEZ**

C.E.R.T. REPRESENTATIVES

**CAROLYN OLIVER**

CHAPLAIN

**BRUCE FORREST**

CHAPLAIN

**JILL JENKINS**

PAYROLL CLERK

**BRONWYNNE WOLF**

ASSISTANT CLERK

**WEDNESDAY SEPTEMBER 20th, 2023 @ 6:00 P.M. PST**

This meeting will be held at the **WEST POINT FIRE STATION** 195 Spink Rd West Point, Ca 95255

Alternatively, you may observe the meeting and address the board via the ZOOM link below:

<https://zoom.us/join>

Meeting ID: 586 368 7180

Password: rbtWW1

## **Agenda for 9/20:**

### **1. Call to Order: 6:00 P.M.**

- a. Pledge of Allegiance
- b. Roll Call

### **2. Public Comment:**

- a. This time is reserved for any member of the public who wishes to address the board about any item not on the agenda. No board action can be taken for items not on the agenda. The Board of Directors is limited to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda. Comments on agenda items may be made when the item is up for consideration. Comments are limited to 3 minutes per person, while the Board Chair has the discretion to amend this time.

### **3. Announcements from West Point Fire Protection District Partners:**

- a. Partner reports

### **4. Consent Agenda**—The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any item from the Consent Agenda can be removed by a member of the Board for separate discussion following the consent agenda.

- a. Approve meeting minutes from August 9<sup>th</sup>, 2023-Attached
- b. Approve financial statements for August 2023-Attached
- c. Approve monthly expenses for August 2023-Attached

### **5. Old Business:**

- a. Complete sexual harassment and ethics trainings-Marsili, Information



- b. Ensure Chief has copies of Form 700s-Marsili, Information
  - c. Complete board inquiry from Auditor-Chief Miller, Information
  - d. Final Budget Packet for County Auditor-Jenkins, Action
- 6. New Business:**
- a. District correspondence/mail-Wolf, Information
  - b. Approve contract template-Marsili, Action
  - c. Vote to approve contract terms for Payroll Clerk, Asst. Board Clerk, and website manager-Marsili, Action
  - d. Adopt Conflict of Interest and Public Records Request policies-Marsili, Action
  - e. Adopt a board resolution to permanently change meeting date-Schoenthaler, Action
  - f. Elect a treasurer-Schoenthaler, Action
  - g. Officer and Director Insurance- Adams, Information
- 7. Reports, Director, and Staff Comments:**
- a. Fire Chief Report/announcements
  - b. Board member announcements
- 8. Adjournment to Closed Session-Public Employee Evaluation—Government Code Section 54957**
- a. Review Fire Chief performance
- 9. Reconvene in Open Session**
- 10. Adjournment:** The next regular meeting will be held at 6:00 P.M. on Wednesday, October 11<sup>th</sup>, 2023, at the West Point Fire Protection District Station 195 Spink Rd., West Point, CA 95255.

*In compliance with the Americans with Disabilities Act: if you need special assistance to participate in this meeting, please provide at least 24 hours' notice prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at the West Point Fire Station, by appointment, for review by the public.*